

**RESOLUTION OF THE CHATEAU CHAPARRAL OWNERS'
ASSOCIATION REGARDING POLICY AND PROCEDURE
FOR TOOLS AND EQUIPMENT USE
AS ADOPTED JUNE 27, 2024**

All tools and equipment are available for the use of any lot owner subject to the following requirements:

Waivers

1. To use any of the association's tools or ground maintenance equipment the lot owner will be required to sign a liability waiver.
2. Once signed, this waiver will be deemed to be in effect until it is revoked for cause or the lot owner requests that it be removed. The signed waiver will be kept in the lot owner's file.
3. Waivers, and their accompanying privileges, may be revoked by the Board of Managers in the event of repeated safety violations or abuse/misuse of tools and/or equipment.

Use of Tools and Grounds Maintenance Equipment

1. Tools and equipment that will be removed from the maintenance shed will need to be signed out/signed in; sign-out sheets are available at the office during office hours.
2. Use of any tools or grounds maintenance equipment will require that the lot owner have a signed liability waiver form on file.
3. Use of tools or ground maintenance equipment should be scheduled in advance at the office.
4. Use of tools or ground maintenance equipment are loaned for 24 hours unless checked out on a Friday, items must be returned on Monday.

Use of Pickup Truck, Tractor and Backhoe

1. The lot owner must have a signed liability waiver form on file to use this equipment.
2. Use of this equipment must be scheduled at the office.
3. Keys must be signed out at the office.
4. Lot owners must be authorized to use the backhoe and the tractor. To become authorized, speak with the office to schedule an appointment for authorization – lot owners will be authorized by representatives approved by Maintenance Technician or Management.
5. All lot owners in good standing may use the pickup within the confines of the park. For said approval, you must provide a copy of your driver's license to the office. It will subsequently be submitted to the insurance carrier for review/approval. Once we receive approval from the insurance carrier you will be notified. Be advised that this approval process can be lengthy.
6. Pickup Truck can only be used by lot owners in good standing on CCOA property only.

PRESIDENT'S OR VICE PRESIDENT'S CERTIFICATION: The undersigned, being the President, or in his/her absence, the Vice President of the Chateau Chaparral Owners Association, a Colorado non-profit corporation, certifies that the foregoing Resolution was adopted by the Board of Managers of the Association, at a duly called and held meeting of the Board of Managers on June 27, 2024, and in witness thereof, the undersigned has subscribed his/her name.

CHATEAU CHAPARRAL OWNERS' ASSOCIATION, A Colorado non-profit corporation

By: _____
President or Vice President