



Chateau Chaparral Owners Association

10795 CR 197-A
Nathrop, CO 81236
(719) 395-8282



Board Members

President – Ben Althoff #153, 163, 221
Vice President – Jody Juneau #96, 228, 229, 119
Secretary – Jennifer Schiavone #221
At Large – Don Henning #31

Board Members

At Large – Joanie McCord #143
At Large – Kristi Davis #100
At Large – Jack Couch #128

CCOA Revive & Thrive Committee Minutes August 31st , 2024, 1:07 PM

Location: Lodge 2nd floor

Current board liaison: Jack Couch

Committee Members in Attendance:

Megan Gulley
Peggy Gulley
Lori Naranjo
Jaime Larsen

Committee Members unable to attend:

Megan Holcomb

No other attendees present.

Reviewed account updates as followed:

R & T will now share a bank account at our request with the Social Committee. To keep accounts straight, a separate ledger for each committee will be kept with the checkbook by the treasurer. A receipt (we have several copies and the office most likely has more) will be provided at the time funds are either brought to the office or turned into the treasurer. The money along with the receipt will be put in an envelope & locked in the safe until deposited. The treasurer will make sure both committees have copies of the receipts. If people donate we ask they also [email ccoareviveandthrive@gmail.com](mailto:ccoareviveandthrive@gmail.com) so we also are aware of the donation.

Purchases under \$250 will be reimbursed upon collection of receipt by the treasurer. Purchases over \$250 will need PRE approval from our liaison and one other board member.

Reviewed Cleaning/Work Orders:

If we have needs for repairs/maintenance and/or other tasks that require being on a ladder we can fill out a work order form outside the manager's office & drop it in the office door slot or email a copy to ccoassn@gmail.com. Colee has stated through email that we are able to look at the products purchased for cleaning from the lodge budget to see if we would like to use anything- when/if our cleaning supplies we already ordered are empty we can look into this further.

Update on upstairs closet:

Colee will be replacing the lock and will provide a key to our committee to access our cleaning supplies/storage.

Discussed adding signage:

To identify the light switch for the foosball table. Bobby Gulley has volunteered a label maker to use for this purpose.

Reviewed set-up needs for the upcoming fundraiser:

Water glasses & pitcher with cucumber/mint, etc to be brought by Megan G. All will bring any extra available yoga mats and/or blankets. A work order will be put in to have the carpets vacuumed thoroughly before fundraiser and a Zoom test will be completed prior to the date as well.

Tasks delegated to members:

Megan G- Zoom test w/Brenda, cleaning order for floor, cleaning order for outside windows, research cleaning station holders

Peggy- purchase ledger book for our records, hula hoops, small weights, organizational hangers

Lori- find newer ping pong table, return sound bar to Colee

Jaime- looking into disinfection solutions, bringing small trampoline and will look into possible wall hanger

Megan H- will follow up when she is back in country as to placement of donated equipment and selecting a smith machine model

Adjourned