

The Firewise USA committee will consist of at least two owners along with partners such as Chateau Chaparral's park manager, local forestry agencies and/or the fire department, or in accordance with current Firewise USA committee guidelines. The committee will:

- Appoint a Resident Leader who will be the program point of contact.
- Collaborate with their local wildfire expert to complete a community wildfire risk assessment. The assessment should identify areas of successful wildfire risk reduction and areas where improvements could be made. The assessment is a living document and needs to be updated at a minimum every 5 years.
- Use the risk assessment to create a three-year action plan, broken down by year, that identifies and prioritizes actions to reduce ignition risk to homes. These can include community-wide investments along with suggested homeowner actions and education activities that participants will strive to complete annually, or over a period of multiple years. This document is required to be updated at least every three years.

At a minimum, each site is required to annually invest the equivalent of one volunteer hour per dwelling unit in wildfire risk reduction actions.

The Resident Leader or other designated committee member will gather, document, and input volunteer hours and money spent on wildfire risk reduction, per Firewise USA guidelines, before October 31st of each calendar year in order to qualify as a Firewise USA community for the following year.