

CHATEAU CHAPARRAL

CIRCLE ONE APPLICABLE CCOA AUTHORIZATION APPLICATION FOR ANY UTILITY PROJECT WHICH WILL BE A PERMANENT PLACEMENT.

NOTE: ONLY ONE PERMIT WILL BE ISSUED AT A TIME. IN SOME CASES, APPLICATION MAY BE INFORMATIONAL ONLY AND PLACED IN MEMBER'S FILE.

WINTER WATER

SEWER

ELECTRIC

PROPANE

DATE: _____ NAME: _____ LOT #: _____ MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ PHONE: _____ EMAIL: _____

Owner Signature: _____ Date: _____

INSTALLER INFORMATION:

LICENSED PLUMBER NAME: _____ PLUMBER LIC #: _____ PHONE: _____ EMAIL: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

DATE INSTALLATION SCHEDULED: _____ (MUST BE BETWEEN 4/15 - 10/31)

****NOTE: ALL Projects related to electrical and propane will require a Chaffee County permit.** Your certified, licensed installer must request the permit from Chaffee County and upon completion of the project, County needs to be called for the inspection. Winter Water installations require inspection and approval from CCOA Water Technician and the Architectural Committee before closing the trench. **PLUMBER'S CERTIFICATE OF LIABILITY INSURANCE MUST BE TURNED IN WITH THE APPLICATION.** Propane installation: After inspection and approval and propane has been pressure tested, the trench can be closed if a trench was dug. Tracer tape/wire is required to be placed in any trench to avoid any disruption for future digging in that area. Under NO circumstance shall a member or non-licensed individual perform any function related to propane. This is a safety issue for the member and the other CCOA members. **FAILURE TO COMPLY COULD RESULT IN FURTHER ACTION BY THE BOARD.** A copy of the county permit and subsequent approval must be forwarded to the ARC Com for placement in your file.

A COMPANY TECHNICIAN MUST INSTALL THE PROPANE LINE AND/OR ANY CONNECTION. This includes moving and relocating your present tank. The propane technician should request the permit, but they may not choose to. It is the member's responsibility to insure the permit is obtained.

Tanks, 120 gallon or under, may be placed within six (6) feet of your unit as long as the tubing is not in or under the rocks/dirt. Copper tubing is allowed to be securely placed into the unit's skirting or frame, but never exposed on or in the ground.

FOR CCOA CODES AND SPECIFIC INSTRUCTIONS. NO WORK SHALL TAKE PLACE BEFORE THE APPROVAL AND ISSUANCE OF THE COLORED UTILITY PERMIT PROVIDED BY THE ARCHITECTURAL COMMITTEE MEMBERS AND CCOA MANAGEMENT. SEE OTHER SIDE (TURN OVER)

PERMIT APPLICATION MUST BE SIGNED BY (1) MEMBERS OF THE ARCHITECTURAL COMMITTEE AND THE CCOA BOARD LIASON.

X _____ DATE: _____ X _____ DATE: _____

BOARD LIASON: X _____ DATE: _____ MEMBER IN GOOD STANDING

WINTER WATER APPLICATION INSPECTIONS MUST BE SIGNED BY WATER TECHNICIAN AND ARCHITECTURAL COMMITTEE:

X _____ DATE INSPECTED: _____ APPROVED _____ DENIED _____

CCOA WATER TECHNICIAN: DEREK DIETRICH

REASON FOR DENIAL: _____

X _____ DATE INSPECTED: _____ APPROVED _____ DENIED _____

CCOA ARCHITECTURAL COMMITTEE MEMBER

GENERAL INSTALLATION REQUIREMENTS:

- A utilities locate (call 811) must be completed prior to issuance of any utility permit and trenching.
- ALLOW 72 HOURS NOTIFICATION OF MANAGEMENT PRIOR TO EXCAVATION FOR WATER SHUTOFF PLANNING.
- IT IS THE RESPONSIBILITY OF THE LOT OWNER TO NOTIFY THE OFFICE STAFF TO SEND AN EMAIL NOTIFYING OTHER MEMBERS OF POTENTIAL INTERRUPTION TO THEIR SERVICES WITH START AND STOP TIMES UNTIL COMPLETION OF THE PROJECT. THE MEMBER MUST ALSO CONTACT THEIR AFFECTED NEIGHBORS ABOUT THE INTERRUPTION IN THE CASE THEY DO NOT HAVE EMAIL.
- A SITE DRAWING SHOWING THE LOCATION OF ALL EXISTING UTILITIES, STRUCTURES AND THE PROPOSED TRENCHING LOCATION MUST BE SUBMITTED WITH THE PERMIT APPLICATION. A COPY OF DRAWING MUST BE GIVEN TO THE INSTALLER PRIOR TO START OF EXCAVATION.
- Lot owner is responsible for any damages to CCOA's electrical, water or sewer system.
- No equipment or excavated materials may be placed on an adjacent lot or on common property without the express written permission of affected lot owner or the BOM.
- All trenches must be filled within 90 days of opening and/or no later than November 1 each year.

WINTER WATER:

- **THE WATER HYDRANTS ARE THE PROERTY OF CCOA**
- Chaffee County Permit Required. Attach your permit with your CCOA application.
- The winter water valve shall be an AY McDonald Curb Stop Valve with drain -back feature.
- An eight (8") brass LEAD-FREE nipple shall be installed on each side of the AY McDonald Valve.
- The valve must be installed in a compatible curb stop box.
- The winter water valve will be placed between the water main line and the frost-free hydrant.
- The winter water valve and water line to the residence must be installed to a minimum depth of five (5) feet or to the depth of the main water line whichever one is the lesser depth.
- Contractor must ensure that piping between CCOA's main and the frost-proof hydrant is schedule 40 plastic or galvanized pipe. In the event that piping from the main to the frost-proof hydrant does not meet this requirement, it must be replaced with the proper material(s). Advise the office/BOM of the issue prior to replacement associated with this upgrade which would be the responsibility of Chateau Chaparral.
- Notify CCOA Management at least 48 hours prior to water shutoff.
- Notify CCOA Management when installation is completed to schedule inspection by CCOA Water Technician and CCOA Architectural Committee.
- Owner is responsible for any damages to Chateau Chaparral Owners Association property.
- Heat tape and pipe insulation must be installed around piping.
- Provide a copy of the contractor's current certificate of liability insurance with your winter water application.

SEE OTHER SIDE (TURN OVER)

BURIED ELECTRICAL:

- **ALL CONSTRUCTION-RELATED ELECTRICAL WORK WILL REQUIRE A CHAFFEE COUNTY ELECTRICAL PERMIT.** Therefore, retain a certified electrician who will request the necessary permit from the county, complete the project and contact Chaffee County to schedule an inspection with the member to ensure code compliance.
- Owner must provide a site plan indicating the placement of all structures and utilities with the application.
- Plan needs to show the proposed path of the buried electrical line.
- A copy of the plan must be given to the installer prior to the start of the work.
- Wire/cable/cord must be labeled for direct bury or it must be encased in conduit.
- Electrical line can be placed in same trench as water line as long as the winter water install has been approved by the Architectural Committee, can then be back filled leaving an 18" allowance for the electrical lines to be placed above the water line, approved and then backfilled.

SANGRE DE CRISTO ELECTRIC ASSOCIATION (SDCEA) provides 30/50 AMP electrical service. Contact them at: 719-395-2412 for electric policy information.

RETURN THIS APPLICATION TO THE CCOA MANAGER OFFICE, OR SCAN AND EMAIL IT BACK TO CCOASSN@GMAIL.COM.

REMEMBER TO ALLOW 14 DAYS TO PROCESS THE APPLICATION. YOU MUST HAVE A COUNTY AND CCOA PERMIT BEFORE ANY WORK CAN BEGIN.